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**ELAC Meeting Minutes  
October 15, 2020**

- 1.0 Meeting called to order at 4:30 pm.** Dr. Gann welcomed and thanked all guests for attending the ELAC meeting.
- 2.0 Roll Call** – Dr. Gann asked parents to sign in to the meeting using a Google Form. Ms. Rosas included a link in the chat box which parents used to access the Google Form to record their attendance. A total of 29 parents attended the virtual meeting as indicated by the responses on the Google Form. The following Chavez staff members were also present for the meeting: Justin Gann, Assistant Principal, Claudia Solis-Lopez, EL Coordinator, Julie Larocque, ELD teacher, and Jennifer Rosas, ELD teacher, and Kimberley Hughes, Program Specialist.
- 3.0 Changes to Agenda** - Justin Gann suggested to move up Item 6.1 above 4.0 to accommodate the Delta College presenter.
- 4.0 Reading and Approval of minutes** – Dr. Gann showed the guests where they can view the meeting minutes from the prior meeting. Dr. Gann reviewed the meeting minutes. A motion was made to approve the meeting minutes by Ms. Solis-Lopez and a second of the motion was made by Ms. Rosas.
- 5.0 Old Business** – Ms. Solis-Lopez presented the current nominations for the officer positions. Ms. Leticia Albor was nominated for Vice-President as well as DELAC representative. Ms. Denise Ruiz was nominated for Secretary, and Ms. Estela Argueta was nominated as a back-up DELAC representative. Ms. Solis-Lopez mentioned that a nomination for President was still needed.
- 6.0 New Business**
  - 6.1.** Angelica Flores presented information regarding Delta College. She shared a PowerPoint in both English and Spanish, and reviewed available programs as well as tuition and financial aid.
  - 6.2.** Ms. Solis-Lopez reviewed all of the ELAC Bylaws.
  - 6.3.** Due to time constraints, the calendar was not presented and was tabled for the next meeting.
- 7.0 Announcements**
  - 7.1.** Dr. Gann announced the next ELAC meeting date of November 19.
  - 7.2.** Dr. Gann announced the next DELAC meeting date of November 4.
  - 7.3.** Ms. Rosas announced the raffle winners for Domino’s Pizza.
- 8.0 Adjournment**
  - 8.1.** Dr. Gann adjourned the meeting at 5:30pm.